

# *Detailed Instructions for Visitor Weddings*

## *St. Roch & St. Joachim Catholic Churches*



St. Roch Church  
Kahuku



St. Joachim Church  
Punalu'u

Aloha! Thank you for your interest in our parish as a place to celebrate your Christian marriage. We know this is a very special time for you and we hope that we will be able to accommodate your wedding plans at either St. Roch Church in Kahuku, or St. Joachim Mission Church in Punaluu.

Each year our parish hosts a large number of weddings for visitors from around the world. The information below is designed to assist you with your wedding plans and to help us coordinate the many wedding requests we receive with the other ministries of our church. We appreciate your cooperation and look forward to assisting you.

### General Information

1. At least one party must be Catholic.
2. All preparation and paperwork is completed in your home parish.
3. Weddings are celebrated in the church building, Monday through Friday, between 10 a.m. and 5:30 p.m. Saturday weddings at St. Joachim Mission Church are limited to the hours of 10 a.m. to 2 p.m. The churches are not available for weddings on holidays and Sundays.
4. The marriage ceremony may be with or without Mass.
5. Rehearsals are scheduled Monday through Thursday between 10:00 am 4:00pm.

### Preparing For Your Marriage

1. **Contact Your Local Priest** — Contact your parish priest to begin the formal marriage preparation required by your home diocese. Once your preparation program is completed, your priest will send the marriage documents to your local diocese for review. After the review is completed, they will forward the documents to: **Chancellor's Office, Diocese of Honolulu, 6301 Pali Highway, Kaneohe HI 96744-5224 (ATTN: Nettie Peiler)**. Following the approval of our Chancellor's Office, your documents will be forwarded to our parish on Oahu. Your marriage will be recorded in our parish register and your files will remain as permanent records of St. Roch Church.
2. **Contact Our Parish** — After you have met with your priest, contact our parish office to reserve the date and preferred church. We can advise of the availability of the church at that time and will tentatively block your requested date.

3. **Personal Information** — Next please send a Letter of Intent to our parish office to include the following:
- The couple's names, religion, home addresses, telephone numbers, and email addresses.
  - The date and time of the wedding and the preferred church you wish to reserve.
  - The complete names of your witnesses (Best Man, Maid/Matron of Honor). Two witnesses are required.
  - The name, address, and phone number of your parish church.
  - The name of the priest preparing you for marriage.
  - The date of arrival on Oahu and local hotel contact information.
4. **Obtain A Hawaiian Marriage License** — You should obtain your State of Hawaii Marriage License in person as soon as you arrive on Oahu at the **Hawaii State Department of Health building located at 1250 Punchbowl St. in downtown Honolulu – Room 101** (1st floor), on the corner of Beretania and Punchbowl Streets, Monday through Friday. No blood tests are required in the State of Hawaii, and you will need to show a form of picture identification at the time you apply for your license. For more details, and to download a marriage license application you may phone (808) 586-4545 or go to <http://hawaii.gov/health/vital-records/vital-records/marriage/index.html>. Once you have arrived and obtained your license, please plan to come to the parish office before your wedding and bring the marriage license with you.

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## *How To Contact Us*

*We are happy to answer any questions you might have.*

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